



## **FINANCE COMMITTEE**

**SEPTEMBER 8, 2009**

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### **MINUTES**

#### **I. CALL TO ORDER**

Chair Nancy Backus called the meeting to order at 6:30 p.m. in the Council Conference Room at Auburn City Hall, located at 25 West Main Street in Auburn. Chair Backus, Vice Chair Bill Peloza and Member Lynn Norman were present. Present during the meeting were Mayor Peter B. Lewis; Assistant City Attorney Steve Gross; Finance Director Shelley Coleman; Human Resources/Risk and Property Management Director Brenda Heineman; Senior Planner Chris Andersen; Assistant Planning Director Kevin Snyder; Employee Relations and Compensation Manager John Fletcher; Public Works Director Dennis Dowdy; and City Clerk Danielle Daskam.

#### **II. CONSENT ITEMS**

##### **A. Approval of Minutes**

##### **1. Minutes of the August 17, 2009 Finance Committee meeting.**

Vice Chair Peloza moved and Member Norman seconded to approve the August 17, 2009 minutes.

MOTION CARRIED UNANIMOUSLY. 3-0.

##### **B. Vouchers**

##### **1. Claims**

F4.9.5

Claims check numbers 388199 through 388645 in the amount of \$2,631,921.86 and one wire transfer in the amount of \$1,000.00 and dated September 8, 2009.

##### **2. Payroll**

F4.9.2

Payroll check numbers 527171 to 527264 in the amount of \$304,563.72 and electronic deposit transmissions in the amount of \$1,177,419.39 for a grand total of \$1,481,983.11 for the pay period covering August 13, 2009 to September 2, 2009.

Committee members reviewed the consent items and briefly discussed claim vouchers 388223, 388225, 388327, 388409, 388465, 388516, 388604, 388620, 388271 and 388312.

Vice Chair Peloza moved and Member Norman seconded to approve the vouchers.

MOTION CARRIED UNANIMOUSLY. 3-0.

### **III. ORDINANCES AND RESOLUTIONS**

#### **A. Ordinances**

##### **1. Ordinance No. 6260**

O1.7.1

An Ordinance of the City Council of the City of Auburn, Washington, authorizing the execution of an amended and restated Interlocal Agreement relating to the South Correctional Entity Facility; authorizing the execution of an Interlocal Agreement among the cities of Renton, Auburn, Federal Way, and Des Moines, Washington, and the South Correctional Entity; and amending Ordinance No. 6224

Committee members reviewed Ordinance No. 6260. Director Coleman reminded that the Committee reviewed the Ordinance at the August 17 Committee meeting.

Vice Chair Peloza moved and Member Norman seconded to approve and forward Ordinance No. 6260 to the full Council.

MOTION CARRIED UNANIMOUSLY. 3-0.

#### **B. Resolutions**

##### **1. Resolution No. 4510**

A4.16.1

A Resolution of the City Council of the City of Auburn, Washington, establishing a City Employee Wellness Program

Human Resources/Property and Risk Management Director Heineman presented Resolution No. 4510 which establishes a City Employee Wellness Program. The Resolution was discussed in detail at the August 17 Committee meeting.

Vice Chair Pelosa moved and Member Norman seconded to approve and forward Resolution No. 4510 to the full Council.

MOTION CARRIED UNANIMOUSLY. 3-0.

**IV. DISCUSSION ITEMS**

**A. Resolution No. 4515**

O4.9.1 CP0803

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor and City Clerk to execute a Local Agency Agreement between the City of Auburn and Washington State Department of Transportation relating to Project No. CP0803, 37<sup>th</sup> Street SE / R Street SE Pedestrian Connector Improvements

Committee members reviewed Resolution No. 4515. Public Works Director Dowdy explained that the Resolution authorizes a grant agreement for the design and construction of a non-motorized trail known as the 37<sup>th</sup> Street SE/R Street SE Pedestrian Connector. The project will extend the trail from the end of 37<sup>th</sup> Street SE and connect to the existing sidewalk along R Street SE

**B. Resolution No. 4516**

O4.9.1 CP0914

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor and City Clerk to execute a Local Agency Agreement between the City of Auburn and Washington State Department of Transportation relating to Project No. CP0914, F Street SE / 4<sup>TH</sup> Street SE Traffic Signal Improvements

Committee members reviewed Resolution No. 4516. Public Works Director Dowdy explained that the Resolution authorizes a grant agreement for the design and construction of a traffic signal at the intersection of F Street SE and 4<sup>th</sup> Street SE. Director Dowdy

advised that F Street SE will become the detour route when M Street SE is closed due to the Grade Separation Project.

**C. Resolution No. 4517**

A3.16.9, O4.9.1 C201A

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor to execute an Interagency Agreement with King County for the purpose of completing a feasibility study for the relocation of a county sanitary sewer line for the M Street Grade Separation Project

Public Works Director Dowdy explained that King County has an 18-inch sanitary sewer line located in the public right-of-way in the vicinity of the M Street Grade Separation Project. The Resolution authorizes an interagency agreement between the City and King County for the purpose of completing a feasibility study for the relocation of the sanitary sewer line. The County will reimburse the City for the cost to conduct the feasibility study.

**D. Sound Mental Health Contract Amendment**

Employee Relations and Compensation Manager John Fletcher presented Addendum No. 1 to the Agreement (specifically the Scope of Services exhibit) between Sound Mental Health and the City of Auburn relating to Mental Health Services. Because of changing needs of the City's Mental Health Court and redistribution of staff resources of Sound Mental Health, Sound Mental Health has proposed a new billing process that will assure the City of a dedicated mental health professional twenty hours per week and current treatment level of service at no increase to the City's budget.

*The following items were added to the agenda and discussed immediately following Item IV.C of these minutes.*

**E. Ordinance No. 6263**

O3.4.2.1.2

An Ordinance of the City Council of the City of Auburn, Washington, amending Chapter 18.56 (Signs), of the Auburn City Code

Committee members reviewed Ordinance No. 6263 regarding temporary signs.

**F. Resolution No. 4525**

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor to submit applications to the Federal Emergency Management Administration for grants for hazard mitigation projects

Committee members reviewed Resolution No. 4525. Public Works Director Dowdy advised that the City has been invited to apply for up to two applications for FEMA hazardous mitigation grants. The City intends to apply for grants for two stormwater capital improvement projects: the South 296<sup>th</sup> Street South pond expansion and Bry's Cove pond expansion.

**VI. ADJOURNMENT**

There being no further business to come before the Committee, the meeting adjourned at 6:55 p.m.

APPROVED THE \_\_\_\_\_ DAY OF SEPTEMBER 2009.

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Nancy Backus, Chair

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Danielle Daskam, City Clerk